



## St. Francis institute of Management and Research

### Minutes of IQAC Meeting

**Date: 12 May 2020**

**Time: 11.00 am**

**Mode: Online through Zoom**

#### **The Agenda:**

1. Stakeholders' Feedback
2. Conduct of exams and completing evaluation using online mode

#### **Members present:**

1. Bro. Alphonse Nesamony
2. Dr D Henry- Director
3. Dr. Vaishali Kulkarni-IQAC Coordinator
4. Mr. Prakash Lalwani- IT In charge
5. Dr G Ramesh- Program Head MMS
6. Dr. Sulbha Raorane- Program Head PGDM
7. Dr Natika Poddar – Head Part-time programme
8. Mr Harren Naronha- Student Representative
9. Ms Vinisha Pinto – Student Representative
10. Mr Vishal Ramina – Student Representative
11. Ms. Benita Cardoz- Student Representative

#### **Discussion & Actions:**

The IQAC Coordinator mentioned that the feedback procedure has started and a total of 15 feedbacks would be taken and analyzed. Canteen feedback forms to be modified and float for the action.

In the AY 2019-20 student exit survey and course satisfaction survey was conducted. The same is analyzed and the action taken report is to be prepared.

MMS programme Head mentioned that the Institute is waiting for the UGC circular regarding exam pattern and evaluation norms during the COVID 19 pandemic.

**Minutes Prepared by: Dr Vaishali Kulkarni- IQAC coordinator**



**Approved by: Dr D Henry Babu - Director**

*Director*

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