



**St. Francis Institute of Management and Research**  
**(SFIMAR)**

**Annual Awareness Programmes on  
Code of Conduct and Professional Ethics**

<b>Academic Year</b>	<b>Date of the Programme</b>	<b>Name of the Programme</b>
2015-16	11.07.2015	Part Time Orientation
2015-16	23.07.2015	MMS Orientation
2015-16	24.07.2015	MMS Orientation
2015-16	17.08.2015	PGDM Orientation
2015-16	18.08.2015	PGDM Orientation
2015-16	12.09.2015	Faculty Orientation
2015-16	09.01.2016	Mindfulness Session on Enhancing Self Potential
2015-16	29.03.2016	ISO 9001: 2015 QMS Awareness Training
2015-16	16.06.2016	ISO 9001:2015 Internal Auditor training
2016-17	01.07.2016	PGDM Orientation
2016-17	02.07.2016	PGDM Orientation
2016-17	09.07.2016	Part Time Orientation
2015-16	31.07.2015	MMS Induction
2016-17	13.08.2016	MMS Induction
2016-17	16.08.2016	MMS Orientation
2016-17	17.08.2016	MMS Orientation
2016-17	12.10.2016	Mindfulness Session on enhancing learning skills and stress management
2016-17	20.06.2017	Mindfulness session on Raj Yoga
2017-18	03.07.2017	PGDM Orientation
2017-18	04.07.2017	PGDM Orientation
2017-18	08.07.2017	Part Time Orientation
2017-18	03.08.2017	MMS Orientation
2017-18	04.08.2017	MMS Orientation

2017-18	05.08.2017	Faculty Orientation
2017-18	05.08.2017	MMS Induction
2017-18	04.11.2017	Mindfulness Session on Ethics and Meditation
2017-18	28.02.2018	Mindfulness Session on Tools for Self Leadership
2018-19	01.08.2018	MMS Orientation
2018-19	02.08.2018	MMS Orientation
2018-19	04.08.2018	Faculty Orientation
2018-19	29.06.2018	PGDM Orientation
2018-19	30.06.2018	PGDM Orientation
2018-19	07.08.2018	MMS Induction
2018-19	07.08.2018	Part Time Orientation
2018-19	17.11.2018	Mindfulness Session on Emotional Transformation
2018-19	07.06.2019	ISO 9001: 2015 QMS Awareness training
2018-19	05.01.2019	Faculty Orientation
2019-20	27.06.2019	PGDM Orientation
2019-20	28.06.2019	PGDM Orientation
2019-20	06.07.2019	Part Time Orientation
2019-20	13.09.2019	MMS Orientation
2019-20	14.09.2019	MMS Orientation
2019-20	28.09.2019	MMS Induction
2020-21	16.12.2020	ISO 9001: 2015 QMS Awareness training



## **St. Francis Institute of Management and Research**

**(SFIMAR)**

### **FACULTY ORIENTATION PROGRAMME**

#### **Introduction**

SFIMAR believes that a student-centric education system depends on the proficiency and commitment of the faculty members. SFIMAR organizes a faculty orientation programme for the newly joined faculty members to realize these requirements and orientates them towards becoming SFIMARites.

#### **Objectives**

The primary objective of the program was to enhance the proficiency and competence of the faculty members. The program also aimed to enable the faculty members to relate with the organization and management of the SFIMAR better.

#### **Programme Description**

To achieve the objectives of the orientation programme, the program content was divided into the following modules, namely-

1. Knowledge about SFIMAR, Professional Ethics and Values
2. Effective Classroom Teaching and Pedagogy
3. SFIMAR policies and procedures- Academics and Administration
4. Mentoring and Counselling
5. Extra-curricular and Co-curricular activities
6. Research and Consultancy
7. Faculty Development

The programme was delivered by the Chairman, Mr. Augustine Kurias- Governing Council Member, Director, Programme Heads and ISO Co-ordinator.

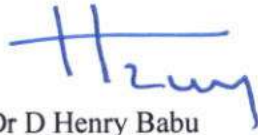
**Faculty participation in the orientation programme**

<b>Sr. No</b>	<b>Name of the Faculty</b>	<b>Date</b>
<b>Academic Year 2015-16</b>		
1.	Mr. Paul Alukal	12/09/2015
2.	Mr. Tushar Panigrahi	
<b>Academic Year 2017-18</b>		
3.	Dr. Mohan Mathew	05/08/2017
4.	Mr. Akhilesh Yadav	
5.	Dr. Vinita Bhatia	
6.	Col. Venkatraman	
<b>Academic Year 2018-19</b>		
7.	Mr. Satyendra Kalia	04/08/2018
8.	Dr. Simeon Simon	05/01/2019

## Outcomes of the orientation programme

By the completion, faculty members were able to understand -

1. Shared values of SFIMAR
2. Campus resources available to support teaching, innovation and learning.
3. Curriculum and course delivery
4. Key policies that guide exams, student conduct, and assessment of student performance
5. Classroom management, academic integrity, and ethics
6. Academic Technologies and eLearning support at SFIMAR
7. Strategies for navigating teaching, research, consultancy and service



Dr D Henry Babu

Director - SFIMAR

*Director*  
St. Francis Institute of Management & Research  
Mount Poon, S.V.P. Road,  
Borivli - Mumbai - 400 199



## Student Orientation Programme

### Introduction

Student orientation programmes are organised to initiate the integration of newly admitted first-year post-graduate management students into the academic, cultural, and social climate of SFIMAR.

### Objective

The intent is to help new students to understand the nature of the Institute, the educational opportunities available to them and the values and functions of the Institute. It also generates awareness among students to participate in academic and non-academic activities and to learn about matters relating to admissions, discipline, examination, evaluation, placements, activities, and other aspects of campus life.

### Administration

The Programme Head, in direct coordination with the Director, Academic Coordinator, Facilitators and Admin, shall actively guide, plan, implement and evaluate the programs, services and publications designed to introduce incoming students to the Institute.



Dr D Henry

**Director - SFIMAR**

*Director*

St. Francis Institute of Management & Research  
Mount Poincur, S.V.P. Road,  
Borivali(W), Mumbai - 400 103.






DETAILS OF ORIENTATION PROGRAM

23 & 24 JUL2015

Sr. No.	Date and Time	Department/Area	Department Head/Concerned person
1	23 Jul 2015 09.30 to 11.00 am	Academics	Dr. G Ramesh
2	23 Jul 2015 11.35 to 01.05 pm	Computer lab	Prof Vasudha Rao
3	23 Jul 2015 02.00 to 03.30 pm	Events / Clubs / Forums / Activities	Prof. Vaishali Kulkarni
4	23 Jul 2015 03.35 to 05.05 pm	LIRC	Dr. M F Kumbar
5	24 Jul 2015 09.30 to 11.00 am	Mindfulness center	Prof Jackson John / Resource person
6	24 Jul 2015 11.35 to 01.00 pm	CMC	Ms. Sangeeta Varma
7	24 Jul 2015 02.00 to 03.30 pm	Mentoring	Prof. Sujeesha Naidu
8	24 Jul 2015 03.35 to 05.05 pm	Administrative aspects/Discipline/Code of conduct	Mr. Vaz and Team


  
Dr. G Ramesh  
Programme Head – MMS

  
Dr S. S. Mohanty  
Director

**Orientation Program Schedule 2016 (MMS Batch 2016-18)**

**Venue: Assembly Hall**

DATE	TIME	DEPARTMENT /AREA	RESOURCE PERSON
16 <sup>TH</sup> AUG	09.30 am- 11.00 am	Academics	Dr. G Ramesh
16 <sup>TH</sup> AUG	11.15 am – 12.45 pm	Library & Information Resource Centre (LIRC)	Ms Papinder Kaur & Ms Selma Baptista
16 <sup>TH</sup> AUG	01.45pm - 03.15pm	Events, Clubs & Forum Activities	Prof Vaishali Kulkarni & Prof Vasudha Rao
16 <sup>TH</sup> AUG	03.30 pm - 05.00 pm	Mentoring	Prof Paul Alukal
17 <sup>TH</sup> AUG	09.30 am- 11.00 am	Mindfulness Center	Prof Jackson John & Prof Shilpa Peswani
17 <sup>TH</sup> AUG	11.15 am – 12.45 pm	Computer Lab	Mr Prakash Lalwani
17 <sup>TH</sup> AUG	01.45pm - 03.15pm	Career Management Centre (CMC)	Ms. Sangeeta Varma
17 <sup>TH</sup> AUG	03.30 pm - 05.00 pm	Discipline & Code of Conduct	Mr. Vaz & Team



Dr. G Ramesh  
Programme Head - MMS



Dr S S Mohanty  
Director

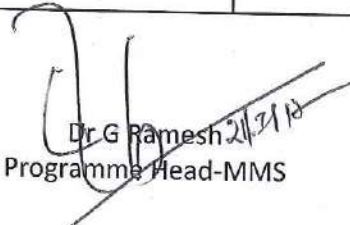


## Orientation Programme Schedule 2017 (MMS BATCH2017-19)

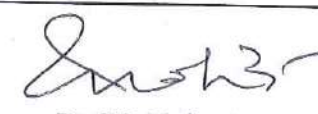
21/07/2017

Venue: Assembly Hall

DATE	TIME	DEPARTMENT /AREA	RESOURCE PERSON
3rd August, 2017	09.30 am- 11.00 am	Academics	Dr. G Ramesh
	11.10am -12.10pm	Library & Information Resource Centre (LIRC)	Ms Papinder Kaur & Ms Selma Baptista
	12.15pm to 1.15pm	Computer Lab	Mr Prakash Lalwani
	1.15pm to 2.00pm	Lunch break	
	2.00pm to 3.15pm	Counselling session	Ms. Aditi Nadkarni
	3.20pm to 3.50pm	Mentoring	Prof. Sujeesha Naidu/ Prof. Paul Alukal
	4.00 to 5.30 pm	Counselling/16 PF test/Skill sets	
4th August, 2017	09.30 am- 11.00 am	Mindfulness Session	Prof Shilpa Peswani & Prof Jackson John
	11.10am -12.10pm	Events/Clubs/Activities & Forums	Prof Vasudha Rao
	12.15pm to 1.15pm	Career Management Centre (CMC)	Ms. Sangeeta Varma
	1.15pm to 2.00pm	Lunch break	
	2.00pm to 3.00pm	Administrative, Discipline & Code of Conduct, Scholarship	Col. Venkat R./L. Vaz/Mr. Rehmani/ Ms. Bloswita/Ms. Sailee
	3.15pm to 5.30 pm	Counselling/16 PF test/Skill sets	

  
 Dr. G Ramesh  
 Programme Head-MMS



  
 Dr. S.S. Mohanty  
 Director



23/07/2018

**ST.FRANCIS INSTITUTE OF MANAGEMENT & RESEARCH**Orientation Program Schedule 2018 (MMS Batch 2018-20)  
Venue: Assembly Hall

DATE	TIME	DEPARTMENT /AREA	RESOURCE PERSON
1-Aug	09.30am- 10.45am	Zero to Hero	Mr. Albert D'souza
	10.50am – 11.50am	Mentoring	Prof Sujeesha Naidu
	12.00pm - 01.00 pm	Library & Information Resource Centre (LIRC)	Ms. Papinder Kaur
	02.00 pm -03.00 pm	Academics	Dr. G. Ramesh
	03.15 pm- 04.15 pm	Events/Clubs/Activities & Forums	Dr. Vaishali Kulkarni/ Prof Vasudha Rao
	04.20 pm -05.20 pm	Career Management Centre (CMC)	Ms. Sangeeta Varma
2-Aug	09.30 am -10.30 am	Growth Action Mindset	Mr. Stephen Moras
	10.35am – 12.00 pm	Mindfulness/Goal Setting	Fr. Joel Pinto
	12.05pm -01.05pm	Administrative, Discipline & Code of Conduct	Mr. Stephen Moras/ Ms. Bloswita/Ms. Sailee
	02.00pm – 05.00pm (Venue – Computer Lab)	16 PF Test	Dr. Smita Jesudasan/ Mr. Ratheesh Nunes/ Mr. Prakash Lalwani
		Computer Proficiency Test	
Skill Assessment			

Dr. G. Ramesh  
Programme Head-MMSBro. Alphonse Nesamony  
Chairman

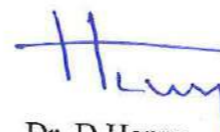


## Orientation Programme Schedule 2019 (MMS Batch 2019-21)

### Venue Assembly Hall

Date	Time	Department/Area	Resource Person
13 <sup>th</sup> Sep 2019	09.30am to 11am	Academics	Dr. G Ramesh
	11.10am to 12.10pm	Library & Information Resource Centre (LIRC)	Ms. Papinder Kaur & Ms. Selma Baptista
	12.15pm to 1.15pm	Computer Lab	Mr. Prakash Lalwani
	1.15pm to 2.00pm	<b>Lunch Break</b>	
	2.00pm to 3.15pm	Counselling Session	Ms. Natasha Fernandes/ Michelle Dmello
	3.20pm to 3.50pm	Mentoring	Prof. Sanchayita B / Prof. Paul Alukal
	4.00pm to 5.30pm	Counselling/16PF Test/Skills Set	
14 <sup>th</sup> Sep 2019	09.30am to 11.00am	Mindfulness Session	Prof. Shilpa Peswani / Prof. Jackson John
	11.10am to 12.10pm	Events/Clubs/Activities & Forums	Prof. Vasudha Rao
	12.15pm to 1.15pm	Career Management Centre (CMC)	Ms. Sangeeta Varma
	1.15pm to 2.00pm	<b>Lunch Break</b>	
	2.00pm to 3.00pm	Administrative, Discipline & Code of Conduct, Scholarship	Col. Venkat R./L. Vaz/Mr. Rehmani/Ms. Bloswita/Ms. Sailee
	3.15pm to 5.30pm	Counselling/16PF Test/Skill Sets	

  
 Dr. G Ramesh  
 Programme Head-MMS

  
 Dr. D Henry  
 Director

BATCH 2015-17 ORIENTATION SCHEDULE FOR TRI 1				
TIME	10.00AM-11.30 AM	11.35 AM- 1.00 PM	2.00 AM- 3.30 PM	3.35 PM - 5.00 PM
DATE/DAY	SESSION 1	SESSION 2	SESSION 3	SESSION 4
17-Aug-15	ACADEMICS	READING ANALYSIS	LISTENING SKILLS	EMOTIONAL INTELLIGENCE
MON	DR. SULBHA R/PROF. KIRAN	PROF.KIRAN	PROF.ABHILASHA G.	PROF.ABHILASHA G.
18-Aug-15	MOVIE SCREENING	MOVIE SCREENING	PUBLIC SPEAKING	THE CASE STUDY METHOD
TUE	PROF.TUSHAR	PROF.TUSHAR	PROF.VAIBHAV K.	PROF.KIRAN

*Dr. Sulbha S. Raorane*

prepared By  
Dr. sulbha S. Raorane  
Program Head(PGDM)

*Dr. S. S. Mohanty*

Recommended By  
Dr. S. S. Mohanty  
Director SFIMAR

*Bro. Alphonse Nesamony*

Approved By  
Bro. Alphonse Nesamony  
Chairman SFIMAR



**ST. FRANCIS INSTITUTE OF MANAGEMENT & RESEARCH**  
**PGDM - BATCH 2016-18**  
**SCHEDULE FOR ORIENTATION PROGRAMME - JULY 2016**

Date : July 01, 2016


Day : Friday

Time	Session	Name of Person
10.00-10.30 am	Inaugration session	Chairman & Director
10.35-11.30 am	PGDM Academics	Dr. Sulbha Raorane
11.35-12.30 pm	Library Session	Ms. Selma Baptisa
<b>12.30-1.30 pm</b>	<b>Lunch Break</b>	
1.30 -3.00 pm	Case Study Method	Prof. Kiran Rodrigues
3.10-4.30 pm	Reading analysis	Prof. Kiran Rodrigues
4.30-5.30 pm	Session on IT labs SFIMAR	Mr. Prakash Lalwani

Date : July 02, 2016

Day : Saturday

Time	Session	Name of Person
10.00-11.30 am	Business Report Writing	Prof. Paul Alukal
11.35-1.05 pm	Movie Screening	Dr. Tushar Panigrahi
<b>1.05-2.00 pm</b>	<b>Lunch Break</b>	
2.00-3.30 pm	Emotinal Intelligence	Prof. Aparna Kanchan
3.35-5.00 pm	Handling GD	Prof. Aparna Kanchan

  
**Prepared By**  
 Dr. Sulbha S. Raorane  
 Program Head(PGDM)

  
**Recommended By**  
 Dr. S. S. Mohanty  
 Director SFIMAR

  
**Approved By**  
 Bro. Alphonse Nesamony  
 Chairman SFIMAR

**ST. FRANCIS INSTITUTE OF MANAGEMENT & RESEARCH**  
**PGDM - BATCH 2016-18 - SCHEDULE FOR PREPARATORY SESSIONS - JULY 2016**

Time	Date & Day				
	July 04 Mon	July 05 Tue	July 07 Thu	July 08 Fri	July 09 Sat
9.30 am-11.00 am					Yoga Mr. Gantam Utekar
11.00 am-1.00 pm	Fundamentals Basic of Statistics Dr. Tushar Panigrahi	Fundamentals of Statistics Dr. Tushar Panigrahi	Fundamentals of Statistics Dr. Tushar Panigrahi	Fundamentals of Statistics Dr. Tushar Panigrahi	Fundamentals of Statistics Dr. Tushar Panigrahi
1.00 pm-2.00 pm	Lunch Break				
2.00 pm-4.00 pm	Fundamentals Basic of Accountancy Prof. Kiran Rodrigues	Fundamentals Basic of Accountancy Prof. Kiran Rodrigues	Fundamentals of IT Prof. Vanudha Rao	Fundamentals of Economics Prof. Shilpa Perwani	
4.00 pm-5.00 pm	Self Study	Self Study	Self Study	Self Study	

*S. Raorane*  
**Prepared by**  
 Dr. Sulbha Raorane-Program Head

*S. S. Mohanty*  
**Recommended By**  
 Dr. S. S. Mohanty-Director

*Bro. Alphonse*  
**Approved By**  
 Bro. Alphonse Nesamony-Chairman

**ST. FRANCIS INSTITUTE OF MANAGEMENT & RESEARCH**  
**PGDM - BATCH 2017-19**  
**SCHEDULE FOR ORIENTATION PROGRAMME - JULY 2017**

**Date :** July 03, 2017

**Day :** Monday

Time	Session	Name of Person
10.00 am -10.30 am	Inaugural Session	Chairman & Director
10.30 am-12.30 pm	Goal Setting	Mr. Dominic D'Souza
<b>12.30 pm-1.00 pm</b>	<b>Lunch Break</b>	
1.00 pm-2.30 pm	PGDM Academics	Dr. Sulbha Raorane
2.35 pm-4.00 pm	ICE Breaking Session	Ms. Aditi Nadkarni

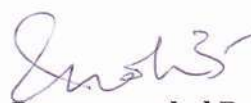
**Date :** July 04, 2017

**Day :** Tuesday

Time	Session	Name of Person
10.00 am-12.00 noon	Importance of Brain Activation	Ms. Trupti
12.05 pm - 1.00 pm	Business Report Writing	Prof. Paul Alukal
<b>1.00-2.00 pm</b>	<b>Lunch Break</b>	
2.00-3.30 pm	Reading Analysis	Prof. Kiran Rodrigues
3.35-4.30 pm	Case Study Method	Prof. Kiran Rodrigues

  
**Prepared By**

Dr. Sulbha S. Raorane  
 Program Head-PGDM

  
**Recommended By**

Dr. S. S. Mohanty  
 Director - SFIMAR

  
**Approved By**

Bro. Alphonse Nesamony  
 Chairman - SFIMAR



# ST. FRANCIS INSTITUTE OF MANAGEMENT AND RESEARCH

## PGDM-BATCH 2018-20

### SCHEDULE FOR ORIENTATION PROGRAMME – JUNE 2018

	Time	Session	Name of Person
<b>Day – Friday</b> <b>Date:</b> June 29, 2018	10.00 am – 10.30 am	Inaugural Session	Chairman & Director
	10.30 am – 12.30 pm	Goal Setting	Mr. Dominic D'souza
	12.30 pm – 1.00 pm	<b>LUNCH BREAK</b>	
	1.00 pm – 2.30 pm	PGDM Academics	Dr. Sulbha Raorane
	2.35 pm -4.00 pm	Reading Analysis	Prof. Kiran Rodrigues
<b>Day – Saturday</b> <b>Date:</b> June 30, 2018	10.00 am – 12.00 noon	Case Study Method	Prof. Kiran Rodrigues
	12.05 pm – 1.00 pm	Business Report Writing	Prof. Paul Alukal
	1.00 pm – 2.00 pm	<b>LUNCH BREAK</b>	
	2.00 pm – 4.00 pm	ICE Breaking Session	Ms. Aditi Nadkarni

Prepared By



Dr. Sulbha Raorane  
Program Head – PGDM

Recommended By



Dr. S.S. Mohanty  
Director-SFMIAR

Approved By



Bro. Alphonse Nesamony  
Chairman – SFIMAR





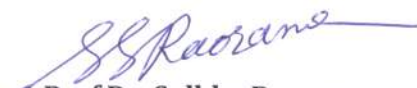
# ST. FRANCIS INSTITUTE OF MANAGEMENT AND RESEARCH

## PGDM-BATCH 2019-21

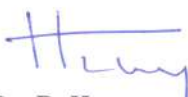
### SCHEDULE FOR ORIENTATION PROGRAMME – JUNE 2019

	Time	Session	Name of Person
<b>Day - Thursday</b> <b>Date: June 27, 2019</b>	10.00 am - 10.30 am	Inaugural Session	Chairman & Director
	10.30 am - 12.30 pm	Goal Setting	Mr. Dominic D'souza
	12.30 pm - 1.00 pm	LUNCH BREAK	
	1.00 pm - 2.30 pm	PGDM Academics	Dr. Sulbha Raorane
	2.35 pm - 4.00 pm	Reading Analysis	Prof. Kiran Rodrigues
<b>Day - Friday</b> <b>Date: June 28, 2019</b>	10.00 am - 12.00 noon	Case Study Method	Prof. Kiran Rodrigues
	12.05 pm - 1.00 pm	Business Report Writing	Prof. S.C. Kalia
	1.00 pm - 2.00 pm	LUNCH BREAK	
	2.00 pm - 4.00 pm	Genesis....a new beginning	Ms. Aditi Nadkarni


Prepared by

  
Prof Dr. Sulbha Raorane  
Program Head – PGDM

Recommended by

  
Dr. D. Henry  
Director-SFMIAR

Approved by

  
Bro. Alphonse Nesamony  
Chairman



**ORIENTATION FOR PART-TIME MFM/MMM 1st year STUDENTS(2015-18)-11th July, 2015**

2.00 p.m.to 2.05 p.m.	Peace prayer
2.05 p.m. to 2.15 p.m.	Director sir's speech
2.15p.m.to 2.45 p.m.	Dr.Natika poddar-Programme Head(Academics and Extra curricular activities)
2.45 p.m.to 3.15 p.m.	I.T.Dept & Team(Ms.Vasudha Rao)
3.15 p.m. to 3.45 p.m.	Library Dept&Team(Dr.Kumbar)
3.45 p.m.to 4.15 p.m.	Adminstrative and Team(Mr.Rehmani and Mr.Satish)
4.15 p.m. to 5.00 p.m.	Break followed by High tea
5.00 onwards	Regular Session

  
Dr.Natika Poddar  
Programme Head

  
Dr.S.S.Mohanty  
Director

ORIENTATION FOR PART-TIME MFM/MMM 1st year STUDENTS(2016-19)-9th July, 2016



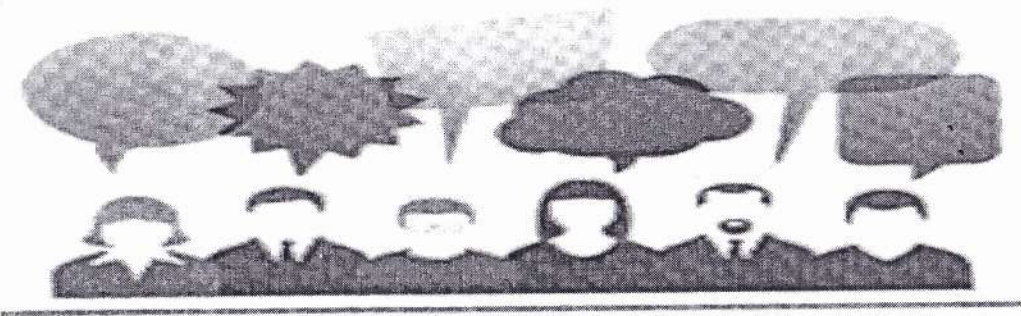
## Orientation

1.00 p.m. to 1.05 p.m.	Peace prayer
1.05 p.m. to 1.10 p.m.	Welcome and Felicitation of Dignitaries
1.10 p.m. to 1.15p.m.	Virtual tour -SFIMAR
1.15 p.m. to 1.20 p.m.	In charge-Director sir's speech
1.20p.m.to 1.45 p.m.	Dr.Natika poddar-Programme Head(Academics and Extra curricular activities)
1.45 p.m.to 2.15 p.m.	I.T.Dept & Team(Mr.Prakash lalwani)
2.15 p.m. to 2.45 p.m.	Library Dept&Team(Ms.Papinder)
2.45 p.m.to 3.15 p.m.	Adminstrative and Team(Mr.Rehmani and Mr.Satish)
3.15 p.m. to 4.00 p.m.	Break followed by High tea
4.00 p.m. onwards	Regular Session

Dr.Natika Poddar  
Programme Head

Dr.S.S.Mohanty  
Director

23/6/16



## Orientation

**9th Batch of MFM/MMM.Dated: 8th July, 2017**

1.00 p.m. to 1.03 p.m.	Peace prayer
1.03 p.m. to 1.05 p.m.	Inuagural session /Lighting of Lamp-Bro.Alphonse N(Chairman), , Bro.Xavier (Registrar), Programme Heads,Student Representative
1.05 p.m. to 1.10 p.m.	Welcome and Felicitation of Dignitaries
1.10 p.m. to 1.15p.m.	Virtual tour -SFIMAR
1.15 p.m. to 1.20 p.m.	Welcome address by Chairman-Bro.Alphonse N
1.20p.m.to 1.45 p.m.	Dr.Natika Poddar-Programme Head(Address on Academics and Extra curricular activities)
1.45 p.m.to 2.15 p.m.	I.T.Dept & Team(Mr.Prakash lalwani)
2.15 p.m. to 2.45 p.m.	Library Dept&Team(Ms.Papinder)
2.45 p.m.to 3.15 p.m.	Adminstrative and Team(Mr.Rehmani and Mr.Satish)
3.15 p.m. to 4.00 p.m.	Break followed by High tea
4.00 p.m. to 5.00 p.m.	Ice Breaking Session by Ms.Kavita Mathews (MMM Alumni)
5.15 p.m. onwards	Regular Session

Venue:Classroom G5

*for* *Rebin Mathew*

Prepared By  
Dr.Natika Poddar  
Programme Head

*S.S. Mohanty*

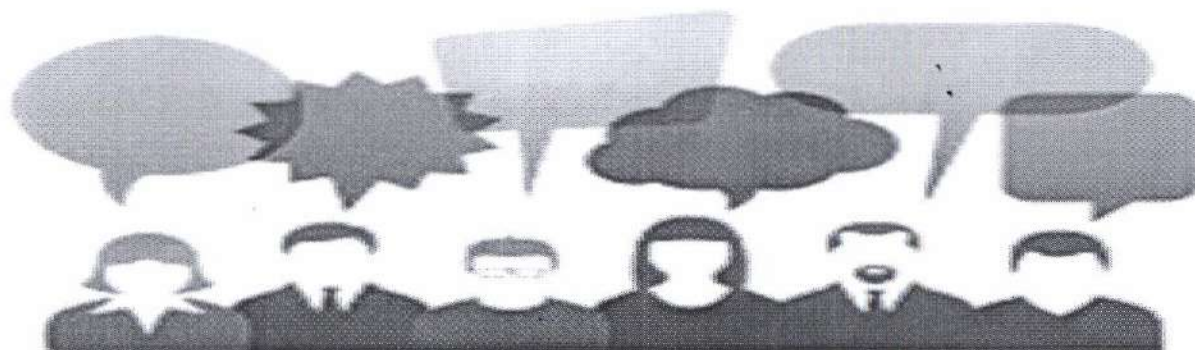
Recommended By  
Dr.S.S.Mohanty  
Director

*Bro. Alphonse N*

Approved by  
Bro.Alphonse N  
Chairman




ORIENTATION FOR PART-TIME MFM/MMM 1st year STUDENTS(2018-21)-7th July, 2018



### Orientation

1.00 p.m. to 1.05 p.m.	Peace prayer
1.05 p.m. to 1.10 p.m.	Welcome and Felicitation of Dignitaries
1.10 p.m. to 1.15p.m.	Virtual tour -SFIMAR
1.15 p.m. to 1.20 p.m.	Director's Speech
1.20p.m.to 1.45 p.m.	Dr.Natika poddar-Programme Head(Academics and Extra curricular activities)
1.45 p.m.to 2.15 p.m.	I.T.Dept & Team(Mr.Prakash lalwani)
2.15 p.m. to 2.45 p.m.	Library Dept&Team(Ms.Papinder)
2.45 p.m.to 3.15 p.m.	Adminstrative and Team(Mr.Rehmani and Mr.Satish)
3.15 p.m. to 4.00 p.m.	Break followed by High tea
4.00 p.m. onwards	Regular Session

  
**Dr.Natika Poddar**  
Programme Head

  
**Dr.S.S.Mohanty**  
Director



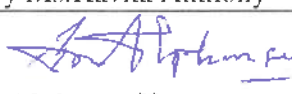
**St.Francis Institute of Management and Research**

**ORIENTATION /INDUCTION FOR PART-TIME MFM/MMM 1st year STUDENTS(2019-22)-6th July, 2019**

1.00 p.m. to 1.05 p.m.	Peace prayer
1.05 p.m. to 1.10 p.m.	Welcome and Felicitation of Dignitaries
1.10 p.m. to 1.15p.m.	Virtual tour -SFIMAR
1.15 p.m. to 1.25 p.m.	Address by Chairman Bro.Alphonse Nesamony
1.25p.m.to 1.35 p.m.	Director's Address-Dr.D.Henry
1.35 p.m.to 2.00 p.m.	Dr.Natika poddar-Programme Head(Academics and Extra-curricular activities)
2.00 p.m. to 2.30 p.m.	I.T.Dept & Team(Mr.Prakash lalwani)
2.30 p.m.to 3.00 p.m.	Library Dept&Team(Ms.Papinder)
3.00 p.m. to 3.15 p.m.	Administrative and Team(Mr.Rehmani , Ms.Chaya &Mr.Yogesh )
3.15 p.m. to 4.00 p.m.	Break followed by High tea
4.00 p.m. to 7 p.m.	Ice breaking Guest Session by Ms.Kavita Anthony

  
Dr.Natika Poddar  
Programme Head

  
Dr.D.Henry  
Director

  
Bro.Alphonse Nesamony  
Chairman







# ST. FRANCIS INSTITUTE OF MANAGEMENT & RESEARCH

(Website : [www.sfimmar.org](http://www.sfimmar.org))

APPROVED BY AICTE, DTE RECOGNISED AND AFFILIATED TO UNIVERSITY OF MUMBAI  
AN ISO 9001:2015 CERTIFIED AND NAAC "A" GRADE ACCREDITED INSTITUTE

## Inaugural /Orientation function of the 11th Batch MFM/MMM Course for the Batch 2019-22 held on Saturday 6th July, 2019



Institutional Anthem



Classroom - G5



Lighting of Lamp by Director - Dr. D. Henry Babu, Deputy Director - Dr. G. Ramesh & Registrar - Bro. Xavier Munda



Felicitation of Registrar - Bro. Xavier Munda



Felicitation of Director - Dr. D. Henry Babu



Felicitation of Deputy Director - Dr. G. Ramesh



Felicitation of Programme Head MFM & MMM - Dr. Natika Poddar



Felicitation of Programme Head PGDM - Dr. Subha Raorane



Address by Director - Dr. D. Henry Babu



Dignitaries



Speech by Deputy Director - Dr. G. Ramesh



Felicitation of Prof. Niranjn Amte



Felicitation of Mr. Yogesh Mohite (Admin. Staff)



Felicitation of Prof. Simeon S Simon



Felicitation of Ms. Sangeeta Varma - Manager Corporate Relations & Placements



Felicitation of Ms. Papinder K. Nagi - Librarian



Dr. Natika Poddar-Programme Head (Academics and Extra curricular activities)



Felicitation of Mr. Prakash Lalwani - I.T. Dept. Head



Felicitation of Lt. Col. Venkatraman



I.T. Dept & Team - Mr. Prakash Lalwani



Ice Breaking Session by Ms. Kavita Anthony



**Mindfulness session on Business Ethics organized for the students during the orientation programme**



**PGDM Batch 2016-18**







**MMS Batch 2015-17**





# St. Francis Institute of Management and Research (SFIMAR)

## Mindfulness Club

### Academic Year 2015 – 16

#### Session on enhancing self-potential and career skills on 9 January 2016

A session on enhancing self-potential and career skills was conducted by Fr Ittoop on 9 January 2016 in the Assembly Hall for the First Year MMS and PGDM students. The primary purpose of conducting this program was to achieve control of one's thoughts and emotions. The programme provided training to the students to focus on inner peace and never be lost in thoughts. They understood the valuable skills required to prosper in one's career.



Session on enhancing self-potential and career skills by Fr Ittoop on 9 January 2016

## Session on Enhancing self-potential and career skills by Fr Ittoop on 9 January 2016




## Academic Year 2016 - 17

### Session on enhancing learning skills and stress management on 12 October 2016

A session on Enhancing Learning Skills and Stress Management was conducted by Dr. Hiten Patel, a renowned orator and curator of diseases through mindfulness and naturopathy, on 12 October 2016 for the first year of MMS and PGDM Students in the Assembly Hall from 3.30 to 5.00 pm. The program's primary purpose was to provide mindfulness training to students to enhance their learning skills and manage their stress levels. The students were motivated to improve their self, confidence and anxiety control.

14/08/2021 St Francis Institute of Management & Research Mail - Session on "Enhancing Learning Skills"

 Jackson John <jackson@sfimar.org>

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**Session on "Enhancing Learning Skills"**

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Shilpa Peswani <shilpa.peswani@sfimar.org> Wed, Sep 21, 2016 at 3:39 PM  
To: Faculty <faculty@sfimar.org>

Dear All,

Mindfulness Center is organizing a session on "Enhancing Learning Skills" by Dr. Patel, PhD in Mindfulness for our 1st year MMS and PGDM students on 12th October, 2016 from 3.30 to 5 pm.

I request you all not to plan anything else for the students in the said slot.

Regards

—  
Shilpa Peswani  
Asst. Professor - Finance

St. Francis Institute Of Management & Research  
Mt. Painsur, SVP Road,  
Borivali (W), Mumbai -400103  
Mobile - +91-7208744515  
Tel - 022-26917089 -46  
www.sfimar.org



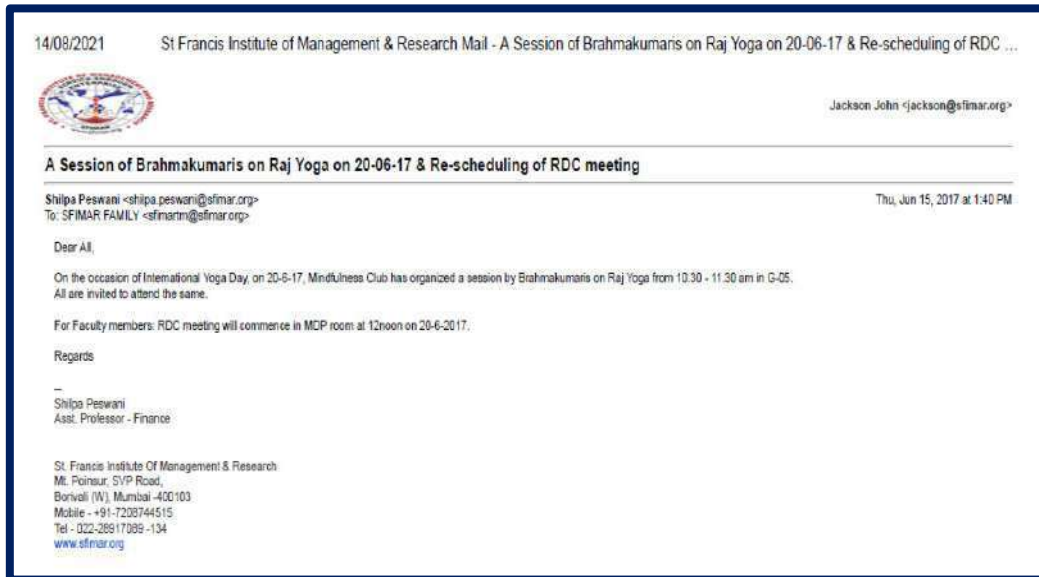


**Session on enhancing learning skills and stress management on 12 October 2016**



## Session on Raj Yoga by Brahmakumaris on 20 June 2017

A session on Raj Yoga was conducted by Brahmakumaris on 20 June 2017 in G05 from 10.30 am to 11.30 am. The session was organized on account of the International Yoga day celebrations.



Session on Raj Yoga by Brahmakumaris on 20 June 2017



**Session on Raj Yoga by Brahmakumaris on 20 June 2017**

## **Academic Year 2017 – 18**

### **Session on Ethics and Meditation on 4 November 2017**

Sr. Judy Johnson conducted a session on Ethics and Meditation on 4 November 2017 for the students and faculty members in the Assembly Hall from 11 am to 12.30 pm. The primary purpose of conducting this programme was to make the students aware of what actions contribute to personal well-being and which do not. They understood that ethical and unethical actions impact behavior and meditation is a technique that can be used to improve overall well-being.







**Session on Ethics and Meditation on 4 November 2017**



## Motivational Seminar on 28 February 2018

The Mindfulness Centre organized a motivational seminar on 28 February 2018 in Room No 204 from 11.30 am to 12.45 pm. The topic of the lecture was 'Tools for Self Leadership' and delivered by Bro. Gullimore Simo (Spain). He emphasized that to be a leader, one should learn to persuade others and adopt winning ideas. The attendees were made aware of tools that could be used for individual growth and to elevate leadership capabilities.

14/08/2021 St Francis Institute of Management & Research Mail - Motivational Seminar by Bro. Gullimore Simo (Spain) on 28-2-2018

Jackson John <jackson@sfimar.org>

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**Motivational Seminar by Bro. Gullimore Simo (Spain) on 28-2-2018**

Shilpa Peewani <shilpa.peewani@sfimar.org> Mon, Feb 26, 2018 at 1:05 PM  
To: SFIMAR FAMILY <sfimartn@sfimar.org>, augustinnekunas@yahoo.com

Dear All,

Mindfulness Center is organizing a Motivational Seminar by Bro. Gullimore Simo (Spain) on 28-2-2018 from 11.30 am to 12.45 pm in class no. 204.

He is an excellent orator and facilitator on diverse topics, with emphasis on ethics and meditation. A brief profile of his is attached herewith.

The medium of instruction will be English. The topic of the lecture is 'Tools for Self Leadership'.

All are requested to attend the same and gain valuable insight. Kindly align your work accordingly.


Regards


Shilpa Peewani  
Asst. Professor - Finance

St. Francis Institute Of Management & Research  
Mt. Pooner, SVP Road,  
Borivali (W), Mumbai - 400103  
Mobile - +91-7208744515  
Tel - 022-28917089 -46  
www.sfimar.org

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2 attachments

 Bro. Guillermo Simo.JPG  
184K

 Biodata Bro. Guillermo Simo .docx  
13K






## Academic Year 2018 – 19

### Session on Emotional Transformation on 17 November 2018

Session on Emotional Transformation was conducted on 17 November 2018 by Mr. Ganesh Vaidyanathan from 11.00 am to 12.30 pm. This was conducted in association with the Chinmaya Yuva Kendra. Students learned that fears, beliefs, and emotions impacted their behavior as they cause stress, unhappiness, and anxiety. They learned effective ways to manage their emotions and curb their stress levels.

14/08/2021 St Francis Institute of Management & Research Mail - Fwd: Mindfulness Session at SFIMAR on 17-11-2018

 Jackson John <jackson@sfimar.org>

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**Fwd: Mindfulness Session at SFIMAR on 17-11-2018**

Shilpa Peswani <shilpa.peswani@sfimar.org>  
Tue, Nov 6, 2018 at 2:38 PM  
To: Jackson John <jackson@sfimar.org>, G Ramesh <gramesh@sfimar.org>, "Prof. Satyendra Kalita" <kalita@sfimar.org>

---

----- Forwarded message -----  
From: Visweswaran Iyer <iyer@visweswaran@gmail.com>  
Date: Tue, Nov 6, 2018 at 2:32 PM  
Subject: Re: Mindfulness Session at SFIMAR on 17-11-2018  
To: Shilpa Peswani <shilpa.peswani@sfimar.org>  
Cc: Chairman SFIMAR <chairman@sfimar.org>

I confirm the same.  
Dear Madam,  
Greetings from Iyer.

On 17th November, Saturday, 11:00 am to 12:30 noon lecture is fixed. Mr. Ganesh Vaidyanathan is M.Tech Mechanical Engineer from IIT Mumbai. Worked at Siemens Chennai for 3 years. Now doing Youth Empowerment programme 1 year course with Chinmaya Mission. He will take the lecture on topic "Emotional Transformation". Four more people all CHYK's will come to give assistance.  
Thanks,  
Iyer

On Tue 6 Nov 2018, 12:05 PM Shilpa Peswani <shilpa.peswani@sfimar.org> wrote:  
Dear Mr. Iyer,  
As per your conversation with our Chairman Bro. Nesamony at SFIMAR, we are arranging a session of your team on 17-11-2018 from 11am -12.30pm. The topic of the lecture, as suggested by you, will be 'Emotional Transformation'. It will be conducted in the Assembly Hall on ground floor.  
Please email us your written confirmation by email as well as the profile of the speaker.

Regards

Shilpa Peswani  
Asst. Professor-Finance

St. Francis Institute Of Management & Research  
Mt. Poonjur, SVP Road,  
Borivali (W), Mumbai -400103  
Mobile - +91-7208744515  
Tel - 022-26917009-46  
[www.sfimar.org](http://www.sfimar.org)

Shilpa Peswani  
Asst. Professor - Finance

St. Francis Institute Of Management & Research  
Mt. Poonjur, SVP Road,  
Borivali (W), Mumbai -400103  
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# ISO Awareness and Internal Auditor Training Programme

## Introduction

ISO 9001:2015 is an established quality framework used worldwide and sets the standard for quality management systems and management systems in general. It helps SFIMAR to succeed through improved customer satisfaction, staff motivation and continual improvement. It helps to bring out the best in SFIMAR by enabling the faculty & staff members, management to understand the processes for delivering value-based management education to students for their holistic development.

## Objectives of ISO Awareness and Refresher Training Programme

- To provide a basic idea about the standard, benefits, procedures, and audit details.

## Objectives of ISO Internal Auditor Training Programme:

- To develop an in-depth understanding of ISO 9001:2015 quality management system standard
- To provide participants with the knowledge and skillset to perform internal audits based on the ISO 9001:2015 standard.

## Details of ISO Training Programme Conducted:

Academic Year	Date	Name of the Programme	Participation Count
2015-2016	29-3-2016	ISO 9001:2015 QMS Awareness Training	34
2015-2016	16-06-2016	ISO 9001:2015 Internal Auditor Training	14
2018-2019	7-06-2019	ISO 9001:2015 QMS Awareness Training	26
2020-2021	16-12-2020	ISO 9001:2015 QMS Awareness Training	11

## Outcomes of the Training Programme:

- Requirements of ISO 9001:2015 and recognize the value of effective QMS
- Understand how to perform internal audits to ensure continual improvement

## Communication mails

Akhilesh Yadav <akhilesh@sfimar.org>

---

**ISO 9001:2015 Awareness Training Programme Wednesday 16,Dec,2020**  
1 message

---

Dipaali Pulekar <dipaali@sfimar.org>  
To: SFIMAR FAMILY <sfimartm@sfimar.org>  
Cc: Director SFIMAR <director@sfimar.org>, Chairman SFIMAR <chairman@sfimar.org>Wed, Dec 9, 2020 at 3:12 PM

Dear Colleagues,

Greetings to all of you.

ISO 9001-2015 Awareness training is scheduled on Wednesday , 16 December 2020.

Venue : G5 Classroom

Time : 10 am to 5 pm .

Facilitator : Mr. Sujit Patkar

Training Mode : On campus ( followed by social distancing norms)

Refreshments : Tea/Coffee & Biscuits arranged in the institute..

Lunch : Request to make your own arrangements (due to covid situation)

The following members are identified for attending the training programme :

- 1) Dr. Fr. Raja
- 2) Dr. Sasmita Singh
- 3) Dr. Ritesh Kumar
- 4) Dr. Dipaali Pulekar
- 5) Mr. Abhishek Vengulekar
- 6) Mr. Sunil Saxena
- 7) Prof. Akhilesh Yadav
- 8) Ms. Selma Baptista
- 9) Mr. Nilesh Mahadeshwar
- 10) Prof. Vasudha Rao
- 11) Prof. Paul Alukal

Request all to take a note of the schedule and make necessary arrangements to attend ISO Awareness Programme..

If any of the staff members have missed this ISO Awareness Training Session kindly reach out to me.

This email is sent in concurrence with the director.

With regards,  
Dr. Dipaali Pulekar,  
Associate Professor - Human Resources  
St Francis Institute of management and Research (SFIMAR)  
Mt Painsur, SVP Road, Borivali West  
Mumbai-400103.



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## ISO 9001: 2015 Awareness and Refresher Training

1 message

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Vaishali Kulkarni <vaishali@sfimar.org>  
To: SFIMAR FAMILY <sfimartm@sfimar.org>

Tue, 21 May 2019 at 15:45

Dear All,

ISO 9001-2015 certification 'Awareness and Refresher training programme' is scheduled for all the faculty members and staff members on Wednesday, 29th May 2019 . Time: 10 am to 4 pm .Venue: Class Room No-104, First Floor.

All the faculty and staff members are required to attend the above mentioned training programme. It is in concurrence with the Chairman.

**\*\* Participation Certificate will be given to all the participants.**  
Regards.

Vaishali Kulkarni



---

## ISO 9001: 2015 Awareness and Refresher Training

1 message

---

Vaishali Kulkarni <vaishali@sfimar.org>  
To: SFIMAR FAMILY <sfimartm@sfimar.org>

Fri, 24 May 2019 at 11:13

Dear All,

ISO 9001-2015 certification 'Awareness and Refresher training programme' is postponed to Friday 7th June 2019 . Time: 10 am to 4 pm .Venue: Class Room No-104, First Floor.

All the faculty and staff members are required to attend the above mentioned training programme. It is in concurrence with the Chairman.

**\*\* Participation Certificate will be given to all the participants.**  
Regards.



## ISO 9001-2015 Awareness Training

1 message

**Vaishali Kulkarni** <vaishali@sfimar.org>

Wed, 23 Mar 2016 at 16:44

To: Faculty <faculty@sfimar.org>, administration <sfimaradmin@sfimar.org>, admin SFIMAR <admin@sfimar.org>, Library Services SFIMAR <library@sfimar.org>, SFIMAR Placements <placements@sfimar.org>

Dear All,

This is to inform you that ISO 9001-2015 QMS awareness training is scheduled on 29th Mar 2016 followed by lunch.

Time: 9.30 am to 1 pm (Reporting time 9.15 am)

Venue: Class Room No: 205

Details of participants:

1. Chairman- Bro. Alphonse Nesamony, Director- Dr. S.S. Mohanty, Registrar- Bro. K.C. Joseph and all Faculty Members
2. Admin Dept: Mr. Vaz, Ms. Ethel Fernandes, Ms. Blawita Rodrigues & Ms. Sailee Deshpande
3. Placements: Ms. Sangeeta Varma, Ms. Navika Pednekar and Ms. Archana Shetty
4. Library: Dr. Kumbar & Ms. Selma Baptista.
5. Maintenance: Mr. V. Sabu
6. Part Time admin: Ms. Reeba Mathew & Mr. Satish Jadhav
7. PGDM Admin: Ms. Chaaya Shetty, Mr. Nilesh Mahadeshwar.
8. IT Dept: Mr. Prakash Lalwani, Mr. Pravin Khot & Mr. Zeeshaan Haider

Thanks & Regards.

Vaishali Kulkarni



## ISO Training 9001:2015

1 message

**Vaishali Kulkarni** <vaishali@sfimar.org>

Tue, 14 Jun 2016 at 13:00

To: Faculty <faculty@sfimar.org>, Information Tech <it@sfimar.org>, SFIMAR Placements <placements@sfimar.org>, Library Services SFIMAR <library@sfimar.org>, administration <sfimaradmin@sfimar.org>, Director SFIMAR <director@sfimar.org>, Chairman SFIMAR <chairman@sfimar.org>

Dear All,

Following faculty and Staff members are requested to be present for ISO 9001:2015 internal audit training programme, scheduled on Thursday, 16th June 2016 in the MDP Room at sharp 10am.  
Training duration: 10am to 1pm.

1. Ms. Vaishali Kulkarni
2. Ms. Sangeeta Varma
3. Ms. Vasudha Rao
4. Dr. G. Ramesh
5. Dr. Natika Poddar
6. Mr. Jestin Johny
7. Mr. Jackson John
8. Ms. PapinderKaur
9. Mr. Pushkar Parulekar
10. Mr. Kiran Rodrigues
11. Mr. Paul Alukal
12. Ms. Sinimole KR
13. Ms. Sanchayita Banerjee
14. Dr. Smita Jesudasan

Thanks & Regards

Vaishali Kulkarni





*ISO Internal Auditors Training on 16th June 2016 in the MDP room SFIMAR Campus,*



*ISO Awareness Training on 29th March 2016 in room no 205, SFIMAR Campus,  
Mumbai.*



**ISO Awareness Programme on 16.12.2020**





# St. Francis Institute of Management & Research (SFIMAR)

PGDM Orientation: 2015-17 Batch





PGDM Orientation: 2016-18 Batch





**PGDM Orientation: 2017-19 Batch**









## PGDM Induction: 2018-20 Batch





**PGDM Induction: 2019-21 Batch**









Hostel induction: 2016-17





Hostel Induction: 2018-19







## MMS Induction 2015



SFIMAR Choir reciting the SFIMAR Anthem



Chief Guest, Dignitaries, & EC Members present on the Dais



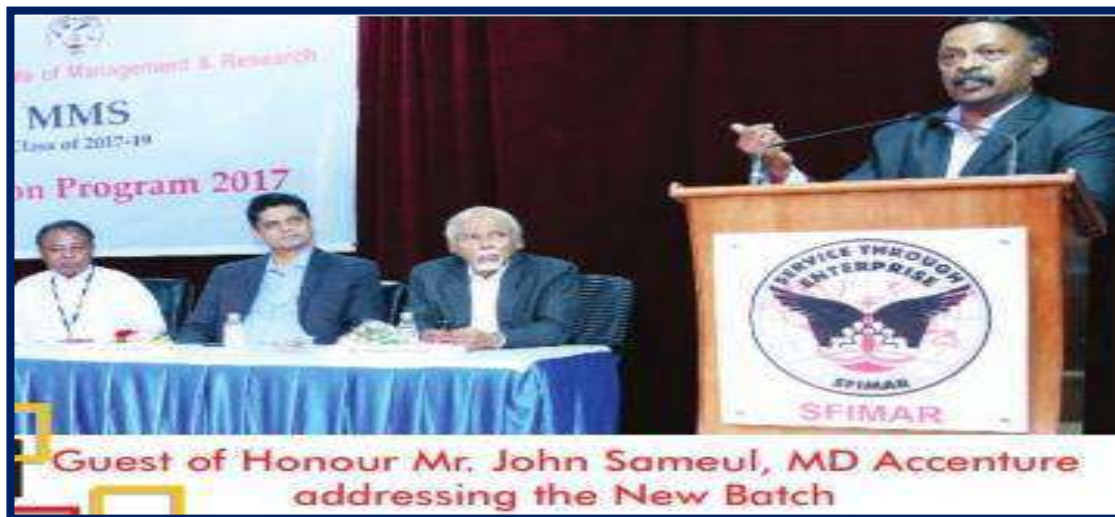
Student volunteer felicitating Dr. Macario, Founder - Macarism Group



Group Photo - Organizing Team



## MMS Induction 2017



## MMS Induction 2019





Ms. Shilpa Peswani, Faculty member delivering the vote of thanks



Guest addressing the crowd



Student coordinators compering for the event